

Administrative Withdrawal from the College

The College reserves the right to withdraw or terminate the privilege of attending the College when such an action is deemed advisable or necessary in the interest of the student or the College. Students who stop attending classes for a period of 14 calendar days, excluding college holidays or breaks within a semester, may be terminated if they have not made arrangements with the Associate Vice President for Academic Success or the Associate Vice President for Student Affairs and Dean of Students including providing documentation to support their extended absence from classes. Students who stop attending classes without approval of one of the associate vice presidents listed above, may be administratively withdrawn from the College. Their academic transcript will indicate withdrawal from their classes. The student will be notified of their withdrawal in writing and communicated to their college email and in a letter to the home address. The appropriate college offices will be notified. The student will be refunded based on the College's refund policy and, if a resident student, must vacate on-campus housing within 24 hours of being notified.